

## BY-LAWS

### LAKE ELLEN ASSOCIATION, INC.

#### Article I - PURPOSE

The purpose of the Association is to preserve and protect Lake Ellen and its surroundings, and to enhance the water quality, boating safety, fishing environment and aesthetic values of Lake Ellen as a public recreational facility for today and for future generations.

#### Article II - MEMBERSHIP

Section 1 - ELIGIBILITY: Membership in the Association shall be open to any individual, family, or business that subscribes to the purposes of the Association.

Section 2 - DUES: Dues, as determined by the membership, shall be paid each spring.

#### Article III - VOTING

Section 1 - INDIVIDUAL VOTING: Any individual member, or family (as a unit), or business may cast only one (1) vote on any question called to a vote.

Section 2 - CASTING BALLOTS: A member must be present at the meeting at the time the vote is called in order to vote. No member may vote by proxy or absentee ballot. Votes may be taken orally or by a show of hands, when requested.

#### Article IV - MEMBERSHIP MEETINGS

Section 1 - REGULAR MEETINGS: The Association shall meet in the vicinity of Lake Ellen on the third Tuesday of the months of May, June, and July at 7:00 PM. The place shall be arranged by the officers and specified in an advance agenda. An annual notice of all meetings shall be emailed to all eligible members before the first meeting, indicating the time and place of such meetings. The Treasurer will accept payment of dues at every meeting.

An updated membership list will be maintained by the Association.

Section 2 - ANNUAL MEETING: The annual meeting and election of officers shall be held in the vicinity of Lake Ellen on the third Tuesday of August at 7:00 PM.

Section 3 - QUORUM: At any meeting of the Association, ten (10) members in addition to the officers present shall constitute a quorum of the members for all purposes.

Section 4 - NOTIFICATION: Every regular or annual meeting must be preceded by notice to paid members and members from the preceding years. Notice of all meetings shall be emailed to all eligible members before every meeting, indicating the time and place of such meetings.

#### Article V - OFFICERS

Section 1 - PRESIDENT: The President shall preside over all membership meetings. The President shall appoint all committee members who shall serve until the end of that President's term. The President is an ex-officio member of all committees.

Section 2 - VICE PRESIDENT: The Vice President shall assume the duties of the President should that office become vacant and shall preside at meetings when the President is unable to attend.

Section 3 - SECRETARY: The Secretary shall maintain the official records of the Association. The Secretary shall record and distribute the minutes of all member meetings. The Secretary shall maintain a current record of the names and addresses of members entitled to vote and shall send out notices of membership meetings.

Section 4 - TREASURER: The Treasurer shall maintain the financial records of the Association and shall sign all checks. The Treasurer shall prepare a monthly report for each meeting and a YTD financial statement for the annual meeting. All invoices greater than \$500 (five hundred dollars) must be approved by the President. Funds of the Association shall be promptly deposited in the LEA checking or savings account at an FDIC-insured financial institution.

Section 5 - TERMS OF OFFICE: Terms of office shall be for two (2) years. (Thus, two [2] positions are re-elected each year.) At the annual meeting, the members shall elect either: the president and the secretary; or the vice president and the treasurer. Each officer shall serve until his/her successor has been duly elected and qualified.

#### Article VI - COMMITTEES

Section 1 - RAFFLE PRIZE COMMITTEE: A Raffle Prize Committee may be appointed to gather and organize donations and prizes for our annual fireworks program, and conduct the raffle drawing following our July meeting.

Section 2 - OTHER COMMITTEES: The President may appoint such other committees as are deemed necessary to support the efforts of the Association.

## Article VII - MISCELLANEOUS PROVISIONS

Section 1 - INDEMNIFICATION OF OFFICERS AND DIRECTORS: As provided by Wisconsin law, the Association shall indemnify any officer or agent who was, is, or may be involved in legal proceedings by virtue of his or her good faith actions on behalf of the Association.

Section 2 - FISCAL YEAR: Records of the Association shall be maintained on a calendar year basis.

## Article VIII - ADOPTION AND AMENDMENTS

These By-laws, and any amendments, thereto, may be adopted at any meeting of the Association, a quorum being present, by a majority vote of members present and entitled to vote. Proposed amendments to the By-Laws must be summarized in the notice for the meeting at which the amendments are to be voted on.

### CERTIFICATION

These By-laws were adopted by a vote of 25 "yes" and 0 "no" at the Lake Ellen Association meeting at 7:33 p.m. on this 18th day of June 2024.

Judy Schiel, Secretary